



Hong Kong Academy of Social Work Social Worker Credentialling and CPD Courses Accreditation

APPLICANT MANUAL (August 2021)

Table of Contents

Section		Page
1.	Introduction	2
	1.1 Purpose	2 2 2 2 2 2
	1.2 Accreditation Authority	2
	1.3 Target Applicant	2
	1.4 CPD Point(s) Calculation	2
	1.5 Application	2
	1.6 Openness	
	1.7 Further Enquiry	2 3 3 3 3 3
2.	Background	3
3.	Accreditation and Credentialling for Hong Kong Social Workers	3
	3.1 Mission	3
	3.2 Objectives	3
	3.3 Scheme of Awarding CPD Points	
4.	Target Applicant	4
5.	Criteria	5
	5.1 Course Accreditation	5
	5.2 Social Worker Credentialling	5
6.	•	6
	6.1 Application procedure for Course Accreditation/ Social Worker Credentialling	6
	6.2 Appeal Mechanism	6
	6.3 Reassessment Criteria	7
7.	Assessment Panel	8
	7.1 Composition	8
	7.2 Eligibility criteria of assessor	8
	7.3 Duties	8 8
	7.4Term of office	
	7.5 Nomination procedure	8
	7.6 Remuneration	8
8.	Fee Charging	9
	8.1 Course Accreditation	9
	8.2 Social Worker Credentialling	9
A		
Appendices	Form CA1: Course Assertation Application form	11
Appendix 1	Form CA1: Course Accreditation-Application form	14
Annandiy O	CA1 Annex: Course Accreditation- Mapping to Professional Competency Framework	
Appendix 2	, ,	16
Appendix 3	· · · · · · · · · · · · · · · · · · ·	21
Appendix 4	• • • • • • • • • • • • • • • • • • • •	22
Appendix 5		23
Appendix 6	• • • • • • • • • • • • • • • • • • • •	24
Appendix 7		25
Appendix 8		26
Appendix 9	Form SWC3: Social Worker Credentialling Checklist & Assessment Form [Level 3 – Specialist]	27

Session 1 Introduction

1.1 Purpose

The Academy's Accreditation and Credentialling system aims to create a milestone in shaping Hong Kong's Social Work profession as a respectable and creditable one.

To achieve this aim, the Hong Kong Academy of Social Work upgrades the professional competence of the social work sector, enhances output and outcome, and builds a professional image for social workers with a view to contributing to the betterment of our society.

1.2 Accreditation Authority

Hong Kong Academy of Social Work

1.3 Target Applicant

- 1.3.1 Courses with direct relevancy to social work practice for post-qualification social workers are suitable to apply for Accreditation.
- 1.3.2 Hong Kong Social Workers with at least 3 years of experience in social work practice with an aspiration to further pursue higher level of knowledge and skills are suitable to apply for Credentialling.

1.4 CPD Point(s) Calculation

Each training hour in accredited course is count as one CPD point.

1.5 Application

All application should be submitted via the Academy website with all the necessary supporting document(s). Please visit https://academy.hkswa.org.hk/en-US/credentialing-and-accreditation/ for details and application.

1.6 Openness

- 1.5.1 Successful applications will be put in the "List of Accredited Course" as recognised accredited course(s)/ "Registry for Credentialed Social Workers" as credentialed social worker(s) on the Academy Website (the Website).
- 1.5.2 The public can access the Website.

1.7 Further Enquiry

Please contact our Executive Officer at 2115-2110 or by email to academy@hkswa.org.hk

Section 2 Background

The establishment of Professional Advancement Levels for Social Worker Credentialling System is to promote high professional standards and best practice. The Academy's Course Accreditation System is to give accreditation to courses that meet the requirements of social work Continuing Professional Development (CPD) training for post-qualification social workers.

Section 3 Accreditation and Credentialling for Hong Kong Social Workers

3.1 Mission

- 3.1.1 Fostering social workers from generic practice to specialised practice at a post-registration level by updating, upgrading and specialising their social work fields of practice;
- 3.1.2 Providing a structure of credentialling and a system of Continuing Professional Development (CPD) for social workers leading to a higher level of professional competence; and
- 3.1.3 Promoting the advancement of social work theories, knowledge, skills, interventions and evidence-based practice for the betterment of social work services.

3.2 Objectives

- 3.2.1 To develop a Professional Competency Framework (PCF) for social workers in Hong Kong;
- 3.2.2 To develop an Accreditation System for post-qualifying education programmes in social work practice;
- 3.2.3 To develop a Social Worker CPD System leading to professional social work credentials;
- 3.2.4 To develop a Social Worker Credentialling System and a Registry for Credentialed Social Workers; and
- 3.2.5 To develop curriculum and programmes for specialised post-registration training to facilitate social workers' competence development.

3.3 Scheme of Awarding CPD Points

Mode of CPD activities	Description of weighing	CPD Points to be awarded	Remarks
Educ	cation, Training & Pra	ectice	
Recognised/ accredited social work or	1 hour	1	Courses leading to social
social work profession related courses	of attendance		work registration are
(including online courses)			excluded
Attending recognised/ accredited social	1 hour	1	-
work or social work profession related	of attendance		
conference, seminars, workshops, etc.			

Invited/ guest lecture	1 hour	2	Remunerated jobs are
	of presentation		excluded
Conference, seminars or other academic	1 presentation	2	Remunerated jobs are
presentation	conducted		excluded
Study Visit	1 session		A maximum of 4 CPD
	of professional	1	points will be recognized in
	related study visit		a one-year cycle
Clinical practice, professional supervision,	1 hour		Remunerated jobs are
professional consultancy service	of service	2	excluded
Social welfare and related committee(s),	1 session		A maximum of 4 CPD
professional organizations	of service	1	points will be recognized in
	provided		a one-year cycle
	Publication		
Refereed article/ book chapter in social	principal author	8	
work or related discipline	co-author	4	
Non-refereed article/ book chapter/ non-	principal author	4	_
print publications (e.g. video, VCD, web-		4	
edition, etc.) in social work or related	co-author	4	
discipline			

Section 4 Target Applicant

- 4.1 Social Welfare Agencies / Training Institutes running course(s) with direct relevancy to social work practice for post-qualification social workers are suitable to apply for Accreditation. The course(s) can be organized for external and/or internal attendees.
- 4.2 Hong Kong Social Workers with at least 3 years of experience in social work practice with an aspiration to further pursue higher level of knowledge and skills are suitable to apply for Credentialling.

Section 5 Criteria

5.1 Course Accreditation

- 5.1.1 Content criteria
 - 5.1.1.1 Content is relevant to social work
 - 5.1.1.2 Content is relevant to the "Professional Competency Framework" for Hong Kong Social Workers
- 5.1.2 Educational criteria
 - 5.1.2.1 Learning outcomes are appropriately geared to social work practice
 - 5.1.2.2 Course is conducted by persons with recognized qualification and experience
- 5.1.3 Ethical criteria
 - 5.1.3.1 Course is provided in an ethical manner and adhere to social work code of practice

5.2 Social Worker Credentialling

Level 3: Certified Social Work Specialist

- 1. A Registered Social Worker;
- 2. A recognized Bachelor or Master's degree in Social Work;
- 3. At least 7 years of experience in a specialized area of practice;
- 4. Fulfils 24 CPD points in 1 years, with at least 60% of the CPD points being specialty-related;
- Evidence of competence in professional practice, education and/or research in a specialized social work area.

Level 3: Certified Social Work Supervisor

- 1. A Registered Social Worker;
- 2. A recognized Bachelor or Master's degree in Social Work;
- 3. At least 7 years of experience in social work supervision;
- 4. Fulfills 24 CPD points in 1 years, with at least 60% of the CPD points have to be supervision-related;
- Evidence of competence in professional practice, education and/or research in social work supervision.

Level 2: Certified Senior Social Worker

- 1. A Registered Social Worker;
- 2. A recognized Bachelor or Master's degree in Social Work;
 - 3. At least 7 years of experience in social work practice;
 - 4. Fulfils 24 CPD points in 1 years;
 - 5. Evidence of competence in professional practice.

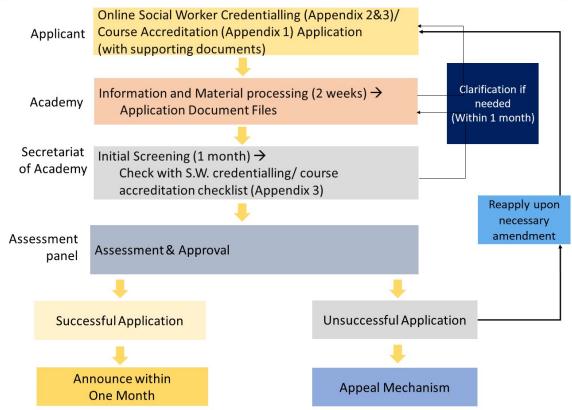
Level 1: Certified Social Worker

- 1. A Registered Social Worker;
- 2. A recognized Bachelor or Master's degree in Social Work;
 - 3. At least 3 years of experience in social work practice;
 - 4. Fulfils 24 CPD points in 1 years.

Section 6 Structure of Processing

6.1 Application Procedure for Course Accreditation/ Social Worker Credentialling

Application Procedure for Course Accreditation/ Social Worker Credentialling



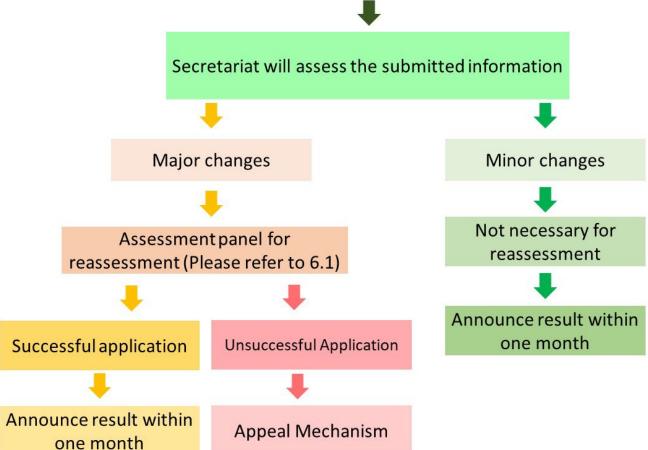
6.2 Appeal Mechanism

Appeal Mechanism



Reassessment Criteria

Changes in: (1)Trainer(s)/(2)Course Content/(3)Learning outcome with more than 10% are required to notify the Academy Office for reassessment.



Section 7 Assessment Panel

7.1 Composition

7.1.1 An assessment panel for course accreditation and social worker credentialling shall comprise 3 members, being invited from the approved assessor list.

One member from other professions.

(e.g. Clinical psychologist, counsellor, nurse and teacher)

One member from social welfare agencies.

(e.g. Training officer and senior staff of agencies)

One member from social work training institutes.

7.1.2 Assessors in the assessment panel should have no conflict of interest in the Accreditation and Credentialling exercise or should have the conflict of interest declared in the first place.

7.2 Eligibility Criteria of Assessor

- 7.2.1 Those who are knowledgeable and experienced in the work of Accreditation and Credentialling;
- 7.2.2 Familiar with the Hong Kong social work field and needs of local practitioners; and
- 7.2.3 Align with the value and mission of building best practices for a competence-based model for post-qualification social work training.

7.3 Duties

To review and accredit training courses according to the Hong Kong Social Workers' Competency Framework, and to approve application for credentialling.

7.4 Term of Office

The appointment lasts for 3 years, eligible for reappointment.

7.5 Nomination Procedure

Nomination of assessor shall be proposed by Accreditation and Credentialling subcommittee and endorsed by the Steering Committee of the Academy.

7.6 Remuneration

There will be no remuneration for assessor serving on the assessment panel.

Section 8 Fee Charging

8.1 Course Accreditation

8.1.1 Agency-based Accreditation Fee

CPD Point Application	Annual Fee
CPD point 50 or below	\$2,000
CPD point 51 - 100	\$3,000
CPD point 101 -150	\$4,000
CPD point 151 or above	\$8,000

8.1.2 Course-based Accreditation Fee

CPD Points Application	Application Fee
CPD point 1 – 3	\$100
CPD point 4 – 16	\$500
CPD point 16-35	\$1,000
CPD point 36-49	\$1,500

Note: 1 hour of CPD training = 1 CDP point

8.2 Social Worker Credentialling

8.2.1 Application Fee: \$100

8.2.2 Annual subscription Fee

8.2.2.1 General Applicants: \$400 (Successful credentialling applicant is entitled to waiver of HKSWA Membership Fee [Full member] for 1 year)

8.2.2.2 HKSWA Life Member Applicants: \$200

Appendices

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HKSWA Ref. No.:	
Your Ref. No.:	

Form CA1: Course Accreditation- Application Form

1. Continuing Profession	1. Continuing Professional Development (CPD) Course applied					
Course Title:*						
Course Dates* (year/month/day):						
CPD Points Applied* *1 training hour =1 CPD poin	t CPD points					
2. Location of Course*						
Local (%)		Overseas (%)				
2.0						
3. Course Format*						
Online (%)		Face to Face (%)				
4.Trainer(s) *						
5. Course Target Group	*					
Social Workers (%)		Others (%)				
6 Course Organicar(s)						
6. Course Organiser(s)						
Organiser(s)*						
Co-organiser(s)						
Has your course obtaine professional association	ed any accreditation by othen(s)? *	r □ Yes □ No				
If YES, please list the fu professional association	ll title of all other approving า(s).					

7. Any attendance record for	or the course? *		
☐ Yes ☐ No			
8. Any evaluation for the co	urse?*		
☐ Yes ☐ No			
Please indicate all methods	of ovaluation		
	lection log	se specify)	
9. Relevancy of course con	tent to cocial work *		
	e course content is connected	to social wo	rk practice)
10. Learning Outcomes Exp	pected*		Relevancy to PCF * (Please input competency code(s) as
			stated in CA1 annex)
i.			
ii.			
iii.			
44 Made of source delivers	.*		
11. Mode of course delivery ☐ Mini-lecture ☐ E	xperience/Case sharing [Group disc	nuccion
☐ Simulation exercise ☐ Ex	ation		
☐ Others			
12. Contact Information*			
Salutation	Prof / Dr / Mr / Mrs / Ms /		
Name of Contact Person			

Position	1	
Contact	Number	
Email		
13. Plea Academ		the accredited course will be posted on the "List of Accredited Course" on the
☐ Yes, ı	noted	
14 Suni	porting Docu	ıments Checklist *
14. Sup		
		e pamphlet (if any)
	ii. Course	e materials (With information on activity objectives, duration, content and schedule) *
	iii. Curricu	ılum Vitae of trainer(s) *
	- C	redentials
	- R	elevant work,training and research experience
	- 0	ther relevant information (If any)
	iv. Evalua	tion Report (for finished courses) / Evaluation Form (for courses to be conducted) *
	v. Additio	nal related documents (If any)

CA1 Annex

Mapping to the HKASW's Professional Competency Framework (PCF)

Please state the following competency code(s) for the relevancy of each learning outcome.

1. Value	and Ethics							
1.1 Empha	Emphasize Humanity							
1.1.1 Honor auton	•	Respect for the inherent worth, uniqueness and dignity of human beings	1.1.3	Embrace diversity	1.1.4	Believe in people's potential to change		
1.2 Promot	e Justice							
1.2.1 Promo justice		Promote economic justice	1.2.3	Promote environmental justice	1.2.4	Facilitate social inclusion		
1.3 Demon	strate Commitment							
of indi throug metho	nit to nce well-being ividuals gh different ods of social practice	Commit to develop quality professional service	1.3.3	Commit to analyze, formulate, and advocate for policies that promote social well-being	1.3.4	Commit to improve well-being of the world		
	nit to promote the impoships	oortance of human						
1.4 Adhere	1.4 Adhere to Professional Ethics							
compl social	ly with the work ssional code	2 Able to make ethical decisions in the social work process	1.4.3	Uphold professional integrity				

2. Pr	2. Practice								
2.1 [2.1 Demonstrate Knowledge and its Application								
2.1.1	Use appropriate knowledge base for assessment	2.1.2	Understand and use of theories in the planning and intervention process	2.1.3	Apply specialised theories to help service users specific to certain practice settings	2.1.4	Understand legal requirements implied in direct social work practice		
2.1.5	Understand the availability of community resources	2.1.6	Possess up-to- date professional knowledge	2.1.7	Sustain understanding of socio-economic political conditions of the society	2.1.8	Understand and apply knowledge of research		
2.1.9	Able to behave and pmanner	perform	in a professional						
2.2	Demonstrate Effective	Interve	ntion						
2.2.1	Sensitive to interpersonal dynamics in engaging with target service users effectively	2.2.2	Able to conduct assessment systematically and accurately	2.2.3	Demonstrate skills in advocacy	2.2.4	Able to carry out knowledge- informed or evidence-based practice		
2.2.5	practice to meet service users' specific and emerging needs		Implement critical evaluation		Always engage in reflective practice to advance professional performance	2.2.8	Manage crisis and unprecedented incidents		
2.2.9	Proficient at task, time, administrative and people management	2.2.10	Utilize information technology appropriately	2.2.11	Maintain physical, psychological, emotional and social health for provision of best service				

3. Impact				
3.1 Generate Societal Impa	act			
3.1.1 Build social capital	3.1.2 Advocate for policy change to meet emerging social needs and resolve social problems	3.1.3 Develop innovative interventions	values (e.g. equality, justice, human right, citizenship) to create a better world	
1.2 Exert Professional Imp	act			
3.2.1 Demonstrate professional expertise when participating in interdisciplinary collaboration	3.2.2 Expand new knowledge to advance professional practice	3.2.3 Generate innovative practice to inspire social workers	3.2.4 Conduct knowledge transfer	

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Form SWC1: Social Worker Credentialling Application Form

1. PR	OFESSIONAL ADVANCEMENT L	EVEL APPLYING FOR *				
	Certified Social Worker (Level 1)					
	Certified Senior Social Worker (Level 2)					
	Certified Social Work Supervisor	(Level 3)				
	Certified Social Work Specialist	(Level 3)				
2. PEF	RSONAL PARTICULARS OF APP	PLICANT				
Saluta	ation*	* Prof / Dr / Mr / Mrs / Ms				
		(*Please circle as appropriate)	(Civon Nama)			
Englis	sh Name*	(Surname)	(Given Name)			
Chine	se Name*			_		
		(Mobile)				
Phone	e Number *	(Office)		_		
Email	*					
Posta	I Address *					
RSW	Registration Number *		(Expiry date:)		
Years Practi	of Experience in Social Work					
	of Experience in the					
	alized Field of Practice (For					
applic	ant of Certified Social Work					
Specia	alist)					
Years	of Experience in Social Work					
Supervision (For applicant of						
Certifi	ied Social Work Supervisor)					
3 ED	UCATION *					
	mmencing with the most recent ac	cademic degree)				
(50	•	Years Attended				
	Name of Institute	From - To (M/Y)	egree Awarded			

			Years of Service	Full Time / Part time (% of
Name of Agency	Job Title	Major Job Duties	From - To (M/Y)	full time equivalent, e.g. 0.5)

5. EXPERI	i. EXPERIENCE IN SOCIAL WORK SUPERVISION (For Applicant of CSW supervisor only)						
Start (Y/M)	End (Y/M)	Employing Agency	Job Title	Number and Rank / Title of Appraisee Social Worker	Frequency / Duration of Professional Supervision		

Year of Experi Supervision	ience in S	Social \	Work					
6. EXPERIENC	CE IN SOC	CIAL W	ORK SPECIALIS	SED PRACTION	CE (For	Applicant o	f CSW speciali	st only)
Please indicate	area of s				52 (7 67	rippilourit o	- COVI opoolali	ot omy)
☐ Children & F	-							
☐ Children & \	outh /							
□ Elderly								
☐ Rehabilitation	on							
☐ Medical	146							
☐ Mental Heal		ity Dov	(alanmant)					
☐ Others (e.g.			ecialised area of	Dractice:				
Start (Y/M)	End (Y		Employing		.1	ob title	Joh	duties
Start (17m)	2.1.4 (1	,,	p.oyg	· · · · · · · · · · · · · · · · · · ·				
7. CONTINUOU	S PROFE	SSION	IAL DEVELOPME	NT (CPD) R	ECORD	*		
Requirements:								
i. 24 CPD po				D mainta hava	. 4		a!alaul. aa	الممامات سمامات
ii. For Level 3			ast 60% of the CP ining Provider	Years Atte		CPD	Course is on	
CPD ACII	vity	IIa	illing Provider	From - To		Point	Accredited	Supervision
				110	(. / ,		List 1	(delete as
								appropriate)
								Related ²

- 1: Put if the course is on the accredited list. For courses not on the accredited list, please provide information of course details and document proof.
- 2: For Level 3 applicants only. Please indicate specialty/ supervision by deleting as appropriate and putting
 if the CPD activity is specialty/ supervision related.

	DENCE OF COMPETENCE IN PROFESSIONAL PRACTICE ertified Senior Social Worker / Social Work Specialist / Social Work Supervisor applicant only)
i.	Knowledge update/ upgrade (please state how knowledge of social work practice gained through the CPD activities in the previous year (dating back from the date of this application))
ii.	Practice (please state how knowledge and skills gained through CPD activities are applied in your practice)
iii.	Impact

9. Recommendation from Referee*

(Please submit a reference prepared by a social work practitioner/ educator. Suitable referees included your former / existing agency supervisor, fellow social worker who has at least 5 years of social work experience)

(please state your practice impact eg. Project/ intervention results, publication, new initiatives)

_	10. SUPPORTING DOCUMENTS* Please submit the following required documents in electronic format.						
Des	cription of Information Required	Applicant Checklist	HKASW Office Use				
1.	Copy of your academic certificate leading to RSW registration						
2.	Copy of your Social Worker Registration Card						
3.	Document proof for non-accredited course (If applicable)						
4.	Recommendation from Referee						
5.	Additional documents (If any)						

11. AP	PLICATION FEE
Fee: \$	100
	Pay now by CREDIT CARD (Visa/ MasterCard) (Direct to payment gateway)
	Pay by CHEQUE made payable to "Hong Kong Social Workers Association" and send to 9/F, Breakthrough Centre, 191 Woosung Street, Jordan, Kowloon with this completed form
12. DE	CLARATION AND DISCLAIMER*
I de	eclare that:
	The information I have supplied on this form and the attachment(s) is correct, complete and updated. I understand that any misleading or missing statement may lead to rejected application.
•	I promise to inform the HKASW of any changes to my circumstances (e.g. address).
ı	I authorise and consent to the HKASW making any enquiries necessary to assist in the assessment of my qualifications and work experience and to use any information supplied in this application for that purpose.
	If assessed as meeting the requirements for Certified Social Worker credential, I will adhere to meeting the ongoing membership requirements.
	I understand that the HKASW is responsible for the ongoing monitoring of my eligibility for Certified Social Worker credential. I consent to the HKASW conducting random audits of my Continuing Professional Development Record.
	me of Applicant:

Form SWC2: Social Worker Credentialling Referee Recommendation Statement

Explanatory notes for completing the Form

You have been asked to complete the following form by a social worker who is applying for Social Worker Credentialling from the Hong Kong Academy of Social Work. The Academy was set up under the Hong Kong Social Workers Association to advance the competence standards and best practice of social work in Hong Kong.

1. APPLICANT INFORMATION					
Applicant's Name					
Social Worker Credentialling Applied for	☐ Certified Senior Social Worker (Level 2) ☐ Certified Social Work Specialist (Level 3) ☐ Certified Social Work Supervisor (Level 3)				
2. REFEREE INFORMATION					
Salutation of Referee	□ Prof □ Dr □ Mr □ Mrs □ Ms				
Referee's Name					
Position/ Job Title					
Organisation					
Address for Correspondence					
Work Phone/ Mobile Phone					
Email					
3. RECOMMENDATION FROM REFEREE What have you observed about the applicant's skills, knowledge, practice, service impact and commitment to the social work profession that leads you to recommend him/her to be a certified member of the Academy?					
Referee's Signature:	Date:				

Form CA3: Course Accreditation- Application Checklist

oourse.			
Organisation:			
Course Format:	Onsite:	(%) Online:(%)	
CPD Points Applied:			
			T
Supporting Documen	ts	Checked by Secretariat	Remarks
Course pamphlet	☐ Yes ☐ No	Sufficient information for assessment ☐ Yes ☐ No	
Course materials (With information activity objective duration, content schedule)		Objective(s) clearly stated ☐ Yes ☐ No Attendance record attached (for completed course) ☐ Yes ☐ No ☐ N/A Evaluation/ Feedback Mechanism ☐ Yes ☐ No CPD point accurate ☐ Yes ☐ No	
3. Information of coυ Organizer	urse Yes No	Course applied for/ accredited by other professional association(s)? ☐ Yes (Specify): ☐ No	
4. Curriculum Vitae trainer(s)	of ☐ Yes ☐ No	Course conducted by persons with relevant qualification and experience Yes No Uncertain	
Secretariat Remark:			
□ Doubtful case:			
Office Use only			
Secretariat:			

Form CA4: Course Accreditation- Assessment Form

Co	urse Name		
Or	ganisation		
СР	D Points Applied:		
	Criteria	Assessment	Remarks
1.	Content is relevant to social work	☐ Satisfactory ☐ Fair ☐ Not Satisfactory	
2.	Content aligns with the "Professional Competence Framework for Hong Kong Social Workers"	□Yes □No	
3.	Learning outcomes are appropriate	☐ Satisfactory ☐ Fair ☐ Not Satisfactory	
4.	Course is conducted by persons with relevant qualifications and experience	□Yes □No	
5.	Course delivery can achieve learning objectives	☐ Satisfactory ☐ Fair ☐ Not Satisfactory	
6.	Ethical compliance	□Yes □No	
	CPD points approved ending for approval (Remarks:)
□R	leject		
Oth	er Comments (If any):		
con	clare that I have no pecuniary or other personal inteffict with my duties as an assessor of the Academy orsed and assessed by: (Name and Signature) (Name and S	's course accreditation (-
Date		ignaturo)	(Haine and Oignature)

Office Use only Secretariat:				
Date:				
Date Received:				

Form SWC3: Social Worker Credentialling Checklist & Assessment Form [Level 1]

Applicant:	(Prof. / Dr. / N	Ir. / Mrs. / Ms.)	
Credentialling applied: Level 1: Certified	Social Worker		
Eligibility	Checked by Secretariat	Assessed by Assessors	Remarks
A Registered Social Worker	□Yes □ No	□Yes □ No	
A recognized Bachelor or Master's degree in Social Work	□Yes □ No	□Yes □ No	
At least 3 years of experience in social work practice	□Yes □ No	□Yes □ No	
4. Fulfils 24 CPD points in each year	□Yes □ No	□Yes □ No	
Result: Credentialling approved: Pending for approval (remarks) I declare that I have no pecuniary or oth conflict with my duties as an assessor	ner personal interest	in any matter that rais	ses or may raise a
Endorsed and assessed by:			
(Name and Signature)	(Name and Signat	ure) (N	ame and Signature)
Date:			
Date:			

Office Use only Secretariat:			
Date:			
Date Received:			

Form SWC4: Social Worker Credentialling Checklist & Assessment Form [Level 2]

Applicant:	(Prof. / Dr. / Mr. / Mrs. / Ms.)			
Credentialling applied: Level 2: Certified	d Senior Social Worker			
Eligibility	Checked by Secretariat	Assessed by Assessors	Remarks	
A Registered Social Worker	□Yes □ No	□Yes □ No		
A recognized Bachelor or Master's degree in Social Work	□Yes □ No	□Yes □ No		
At least 7 years of experience in social work practice	□Yes □ No	□Yes □ No		
4. Fulfils 24 CPD points in each year	□Yes □ No	□Yes □ No		
Evidence of competence in professional practice	1	□Yes □ No		
Result:				
☐ Credentialling approved:				
☐ Pending for approval (remarks)				
I declare that I have no pecuniary or of conflict with my duties as an assessor this applicant.	•	<u>-</u>	<u>₹</u>	
Endorsed and assessed by:				
(Name and Signature)	(Name and Signat	ure) (N	Name and Signature)	
Date:				

Office Use only Secretariat:
Date:
Date Received:

Form: SWC5: Social Worker Credentialling Checklist & Assessment Form [Level 3- Supervisor]

Applicant:	(Prof. / Dr. / M	Ir. / Mrs. / Ms.)	
Credentialling applied: Level 3: Certifie	d Social Work Superviso	<u>or</u>	
Eligibility	Checked by Secretariat	Assessed by Assessors	Remarks
6. A Registered Social Worker	□Yes □ No	□Yes □ No	
7. A recognized Bachelor or Master's degree in Social Work	□Yes □ No	□Yes □ No	
At least 7 years of experience in social work practice	□Yes □ No	□Yes □ No	
9. Fulfils 24 CPD points in 1 year	□Yes □ No	□Yes □ No	
Evidence of competence in professional supervision	1	□Yes □ No	
Result:			
☐ Credentialling approved:			
☐ Pending for approval (remarks)			
I declare that I have no pecuniary or o conflict with my duties as an assessor	•	-	-
Endorsed and assessed by:			
(Name and Signature)	(Name and Signate	ure) (I	Name and Signature)
Date:			

Office Use only Secretariat:
Date:
Date Received:

Form SWC6: Social Worker Credentialling Checklist & Assessment Form [Level 3- Specialist]

Applicant:		(Prof. / Dr. / I	Mr. / Mrs. / Ms.)		
Credentialling applied: <u>Le</u>	evel 3: Certified	Social Work Speciali	<u>st</u>		
(S	pecialized area :)	
Eligibility		Checked by Secretariat	Assesse Assess	-	Remarks
A Registered Social V	Vorker	□Yes □ No	□Yes□	□ No	
A recognized Bachelo Master's degree in So	ocial Work	□Yes □ No	□Yes□	□ No	
At least 7 years of ex social work practice	perience in	□Yes □ No	□Yes□	□ No	
4. Experience in social void the specialized are	•	□Yes □ No	□Yes □	□ No	
5. Fulfils 48 CPD points years, with at least 60 CPD points being sperelated	in each A 0% of the C ecialty- s	At least 60% of the CPD points being specialty-related Yes □ No Fulfilled CPD points □Yes □ No	□Yes□	□ No	
6. Evidence of specialize competence in profes practice, education ar research in a specific area	sional nd/or	1	□Yes □	□ No	
Result:					
□ Credentialling approved□ Pending for approval (re					_
I declare that I have no po conflict with my duties as this application.	ecuniary or oth s an assessor o	er personal interest	t in any matter	that raises	-
Endorsed and assessed b	oy:				
(Name and Signatu	re)	(Name and Signa	ture)	(Nam	e and Signature)
Date:					

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