



# Hong Kong Juvenile Care Centre

## Superintendent

Established in 1948, Hong Kong Juvenile Care Centre (The Centre) provides residential training and educational services to boys who have behavioral and adjustment difficulties.

The Centre is now looking for a high-caliber individual to be the Superintendent, who will be the chief executive to direct, manage and monitor the overall operation of the hostel services.

### Responsibilities

- Directly reports to the Executive Committee;
- Oversees the overall administration and operation of the Hostel;
- Strengthens governance and enhances efficiency and best practices under the guidelines of the Social Welfare Department;
- Plans, develops, and implements policies and strategies;
- Ensures excellence and continuous growth in the Centre's service provision through effective Human Resources and Finance Management;
- Builds and manages relationships and networks with diverse stakeholders, including the Social Welfare Department, Education Bureau, and Community Liaison; and
- Close collaboration with the Centre's education services is also required.

### Requirements

- Registered Social Worker under the Social Workers Registration Ordinance (Cap. 505) with a recognized Bachelor's degree in social work;
- With at least 5 years of relevant post-qualification experience in residential, family service and social administration;
- Strong understanding of government social welfare structure and subvention system; knowledge of education-related ordinances and regulations is an advantage;
- Effective skills in leadership, strategic planning, and resource development;
- Able to identify and seek new opportunities and resources for the Centre's development and service enhancement. Experience in fundraising will be an asset; and
- Excellent interpersonal and communication skills in written and spoken English and Chinese.

The remuneration will be commensurable with qualifications and experience equivalent to ASWO/SWO. Interested candidates please apply by sending full resume and expected salary to **the Chairman, Hong Kong Juvenile Care Centre, 38 Nam Long Shan Rd, Wong Chuk Hang**, by mail or email ([chairman@hkjcc.org.hk](mailto:chairman@hkjcc.org.hk)) on or before **23 April 2023**. For more details about The Centre, please visit our website <http://www.hkjcc.org.hk>

Only those who are shortlisted will be contacted.

(All personal data collected from applicants will be kept confidential and used for employment-related purposes only.)